

**ANNUAL RETURNS TO THE CERTIFICATION OFFICER**  
**Industrial Relations (Northern Ireland) Order 1992 (as amended)**

**AR(NI)21 Annual Return for a Trade Union**

Name of Trade Union:	<input type="text" value="Belfast Airport Police Association"/>
Financial Year ended:	<input type="text" value="31 March 2022"/>
Ref No:	<input type="text"/>
Head or Main Office:	<input type="text" value="Police Headquarters"/> <input type="text" value="Belfast International Airport"/> <input type="text" value="Belfast"/> <input type="text"/> <input type="text"/>
Postcode:	<input type="text" value="BT29 4AB"/>
Website address (if available)	<input type="text" value="N.A."/>
Has the address changed during the year to which the return relates?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (Tick as appropriate)
General Secretary:	<input type="text" value="Position currently vacant"/>
Telephone Number:	<input type="text"/>
E -mail:	<input type="text"/>
Contact name for queries regarding the completion of this return:	<input type="text" value="Paul Martin"/>
Telephone Number:	<input type="text" value="028 9448 4412"/>
E-mail:	<input type="text" value="Paul.Martin@bfs.aero"/>

Every trade union having its head or main office outside Northern Ireland has a statutory obligation to provide the Certification Officer with names and addresses of one or more persons resident in Northern Ireland authorised to accept on its behalf service of process and any notices required to be served on it. The Certification Officer has no authority to waive this provision.

Name of Authorised Person:	<input type="text" value="N.A."/>
Northern Ireland Address:	<input type="text" value="N.A."/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Postcode:	<input type="text" value="N.A."/>

**Please follow the guidance notes in the completion of this return**

Any difficulties or problems in the completion of this return should be directed to the Northern Ireland Certification Office as below or by telephone to: 028 9023 7773

You should send the annual return to the following address stating the name of the union in subject:  
info@nicertoffice.org.uk

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## Return Of Members

(See notes 8 & 9)

Number of members at the end of the year					
	Northern Ireland	Great Britain	Republic of Ireland	Elsewhere Abroad (Including Channel Islands)	Totals
Male	10	0	0	0	10
Female	3	0	0	0	3
Other	0	0	0	0	
<b>Total</b>	<b>13</b>				<b>13</b>

Number of members (including Northern Ireland members) above for whom no home or authorised address is held

Nil

Number of Northern Ireland members for whom no home or authorised address is held

Nil

## Change of Officers

Please complete the following to record any change of officers during the twelve months covered by this return

Title of Office	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
General Secretary	Naomi Morrison	Presently Vacant	17/11/2021

State whether the union is:

a.                      A branch of another trade union?                       YES                       NO

If yes, state the name of that union:                      N.A.

b.                      A federation of trade unions?                       YES                       NO

If yes, state the number of affiliated unions:                      N.A.

and names:                      N.A.



## General Fund

(See Notes 11 - 16)

For year ended 31/03/2022

	£	£
<b>Income</b>		
From Members: Contributions and Subscriptions		1,690
From Members: Other income from members (please specify)		
<b>Total Income from Members</b>		1,690
From Federations and other bodies (as at page 4)		
From any other sources (as at page 4)		
<b>Total of Other Income (as at page 4)</b>		
Investment Income (as at page 13)		3
<b>Total Income</b>		1,693
<b>Interfund Transfers IN</b>		
<b>Expenditure</b>		
Benefits to members (as at page 5)		
Administrative expenses (as at page 11)		2,007
Federations and other bodies (please specify)		
<b>Taxation</b>		
<b>Total Expenditure</b>		2,007
<b>Interfund Transfers OUT</b>		
<b>Surplus (deficit) for year</b>		-314
<b>Amount of General Fund at beginning of year</b>		31,548
<b>Amount of General Fund at end of year</b>		31,234
<b>Total number of members (including Northern Ireland members) contributing to the general fund at end of year</b>		13
<b>Number of Northern Ireland members contributing to the General Fund at end of the year</b>		13
<b>General Fund subscription income from Northern Ireland members</b>		1,690

**Analysis of income from federation and other bodies and  
other income**

(see notes 17 & 18)

Description	£
Federation and other bodies	
Total federation and other bodies	
Any other sources	
Total other sources	
Total of all other Income	

## Analysis of benefit expenditure shown at the general fund

(see notes 19 - 21)

	£		£
Representation - Employment Related Issues		<b>Brought Forward</b>	
		Advisory Services	
Representation - Non Employment Related Issues		Other Cash Payments	
		Education and Training Services	
Communications		Negotiated Discount Services	
Dispute Benefits		Other Benefits and Grants	
<b>Carried Forward</b>		<b>Total (should agree with figure on General Fund</b>	

## Accounts other than Revenue Account / General Fund

(see notes 22 & 23)

Fund 2		Fund Account		
Name of account:		£	£	
<b>Income</b>	From members			
	Investment income (as at page 13)			
	Other (Please specify)			
	<b>Total Other Income</b>			
		<b>Total Income</b>		
		Interfund transfers IN		
<b>Expenditure</b>	Benefits to members			
	Administrative expenses and other expenditure (as at page 11)			
	<b>Total Expenditure</b>			
			Interfund Transfers OUT	
			Surplus/Defecit for year	
			Amount of fund at beginning of year	
			Amount of fund at end of year (as per balance sheet)	
		Number of members contributing at end of year		

## Accounts other than Revenue Account / General Fund

Fund 3		Fund Account		
Name of account:		£	£	
<b>Income</b>	From members			
	Investment income (as at page 13)			
	Other (Please specify)			
	<b>Total Other Income</b>			
		<b>Total Income</b>		
		Interfund transfers IN		
<b>Expenditure</b>	Benefits to members			
	Administrative expenses and other expenditure (as at page 11)			
	<b>Total Expenditure</b>			
			Interfund Transfers OUT	
			Surplus/Defecit for year	
			Amount of fund at beginning of year	
			Amount of fund at end of year (as per balance sheet)	
		Number of members contributing at end of year		



## Accounts other than Revenue Account / General Fund

(see notes 22 & 23)

Fund 4		Fund Account		
Name of account:		£	£	
<b>Income</b>	From members			
	Investment income (as at page 13)			
	Other (Please specify)			
	<b>Total Other Income</b>			
		<b>Total Income</b>		
		Interfund transfers IN		
<b>Expenditure</b>	Benefits to members			
	Administrative expenses and other expenditure (as at page 11)			
	<b>Total Expenditure</b>			
			Interfund Transfers OUT	
			Surplus/Defecit for year	
			Amount of fund at beginning of year	
			Amount of fund at end of year (as per balance sheet)	
		Number of members contributing at end of year		

## Accounts other than Revenue Account / General Fund

Fund 5		Fund Account		
Name of account:		£	£	
<b>Income</b>	From members			
	Investment income (as at page 13)			
	Other (Please specify)			
	<b>Total Other Income</b>			
		<b>Total income</b>		
		Interfund transfers IN		
<b>Expenditure</b>	Benefits to members			
	Administrative expenses and other expenditure (as at page 11)			
	<b>Total Expenditure</b>			
			Interfund Transfers OUT	
			Surplus/Defecit for year	
			Amount of fund at beginning of year	
			Amount of fund at end of year (as per balance sheet)	
		Number of members contributing at end of year		

**Accounts other than Revenue Account / General Fund**

(see notes 22 & 23)

Fund 6		Fund Account		
Name of account:		£	£	
Income	From members			
	Investment income (as at page 13)			
	Other (Please specify)			
		Total Other Income		
		Total Income		
		Interfund transfers IN		
Expenditure	Benefits to members			
	Administrative expenses and other expenditure (as at page 11)			
			Total Expenditure	
			Interfund Transfers OUT	
			Surplus/Defecit for year	
			Amount of fund at beginning of year	
		Amount of fund at end of year (as per balance sheet)		
		Number of members contributing at end of year		

**Accounts other than Revenue Account / General Fund**

Fund 7		Fund Account		
Name of account:		£	£	
Income	From members			
	Investment income (as at page 13)			
	Other (Please specify)			
		Total Other Income		
		Total Income		
		Interfund transfers IN		
Expenditure	Benefits to members			
	Administrative expenses and other expenditure (as at page 11)			
			Total Expenditure	
			Interfund Transfers OUT	
			Surplus/Defecit for year	
			Amount of fund at beginning of year	
		Amount of fund at end of year (as per balance sheet)		
		Number of members contributing at end of year		

## Accounts other than Revenue Account / General Fund

(see notes 22 & 23)

Fund 8		Fund Account	
Name of account:		£	£
<b>Income</b>	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
	<b>Total Other Income</b>		
		<b>Total Income</b>	
		Interfund transfers IN	
<b>Expenditure</b>	Benefits to members		
	Administrative expensives and other expenditure (as at page 11)		
	<b>Total Expenditure</b>		
		Interfund Transfers OUT	
		<b>Surplus/Defecit for year</b>	
		Amount of fund at beginning of year	
		Amount of fund at end of year (as per balance sheet)	
	Number of members contributing at end of year		

## Accounts other than Revenue Account / General Fund

Fund 9		Fund Account	
Name of account:		£	£
<b>Income</b>	From members		
	Investment income (as at page 13)		
	Other (Please specify)		
	<b>Total Other Income</b>		
		<b>Total income</b>	
		Interfund transfers IN	
<b>Expenditure</b>	Benefits to members		
	Administrative expensives and other expenditure (as at page 11)		
	<b>Total Expenditure</b>		
		Interfund Transfers OUT	
		<b>Surplus/Defecit for year</b>	
		Amount of fund at beginning of year	
		Amount of fund at end of year (as per balance sheet)	
	Number of members contributing at end of year		

## Political Fund Account

(see notes 24 - 28)

Political Fund Account 1		To be completed by trade unions which maintain their own political fund		
		£	£	
<b>Income</b>	Members contributions and levies			
	Investment income (as at page 13)			
	Other (please specify)			
		<b>Total Other Income</b>		
		<b>Total Income</b>		
<b>Expenditure</b>	Expenditure under Article 57 of the Trade Union and Labour Relations (NI) Order 1995 (please specify)			
	Administration expenses in connection with political objects (please specify)			
	Non-political expenditure			
			<b>Total expenditure</b>	
			<b>Surplus/Defecit for year</b>	
			<b>Amount of political fund at beginning of year</b>	
			<b>Amount of political fund at end of year (as per balance sheet)</b>	
			<b>Number of Northern Ireland members contributing to political fund at end of year</b>	
			<b>Political Fund Contribution from Northern Ireland members</b>	
			<b>Number of Northern Ireland members at the end of the year who are exempt from contributing to the political fund</b>	
			<b>Number of members outside Northern Ireland who have completed an exemption notice and therefore do not contribute to the political fund</b>	

Political Fund Account 2		To be completed by trade unions which act as components of a central trade union		
		£	£	
<b>Income</b>	Members contributions and levies			
	Funds received back from central political fund			
	Other (please specify)			
		<b>Total Other Income</b>		
		<b>Total Income</b>		
<b>Expenditure</b>	Expenditure under Article 57 of the Trade Union and Labour Relations (NI) Order 1995 (please specify)			
	Administration expenses in connection with political objects (please specify)			
	Non-political expenditure			
			<b>Total expenditure</b>	
			<b>Surplus/Defecit for year</b>	
			<b>Amount held on behalf of central trade union political fund at beginning of year</b>	
			<b>Amount remitted to central trade union political fund</b>	
			<b>Amount held on behalf of central trade union political fund</b>	
			<b>Number of Northern Ireland members contributing to political fund at end of year</b>	
			<b>Political Fund Contribution from Northern Ireland members</b>	
			<b>Number of Northern Ireland members at the end of the year who are exempt from contributing to the political fund</b>	
			<b>Number of members outside Northern Ireland who have completed an exemption notice and therefore do not contribute to the political fund</b>	

## Analysis of administrative expenses and other outgoings excluding amounts charged to political fund accounts

(see notes 29 & 30)

	£
<b>Administrative expenses</b>	
Remuneration and expenses of staff	
Salaries and wages included in above	<input style="width: 100px; height: 15px;" type="text"/>
Auditors' fees	530
Legal and professional fees	340
Occupancy costs	
Stationary, printing, postage, telephone etc.	
Expenses of executive committee (head office)	
Expenses of conferences	
Other administrative expenses (please specify)	
Entertaining	1,100
Bank charges	37
<b>Other outgoings</b>	
Outgoings on land and buildings (specify)	
Other outgoings (specify)	
<b>Total</b>	2,007
Charged to	
General Fund (page 3)	2,007
Fund 2 (page 6)	
Fund 3 (page 6)	
Fund 4 (page 7)	
Fund 5 (page 7)	
Fund 6 (page 8)	
Fund 7 (page 8)	
Fund 8 (page 9)	
Fund 9 (page 9)	
<b>Total</b>	2,007

## Analysis of officials' salaries and benefits

(see notes 31 - 41)

Office Held	Gross Salary	Employers N.I. Contributions	Benefits			Total
			Pension Contributions	Other Benefits		
				Description	Value	
	£	£	£		£	£

## Analysis of Investment Income

(see notes 42 & 43)

Income	Political Fund £	Other Fund(s) £
Rent from land and buildings		
Dividends (gross) from:		
Equities (e.g. shares)		
Interest (gross) from:		
Government securities (Gilts)		
Mortgages		
Local Authority Bonds		
Bank and Building Societies		
Other investment income (specify)		
	<b>Total Investment Income</b>	
Credited to:		
	General Fund (page 3)	3
	Fund 2 (page 6)	
	Fund 3 (page 6)	
	Fund 4 (page 7)	
	Fund 5 (page 7)	
	Fund 6 (page 8)	
	Fund 7 (page 8)	
	Fund 8 (page 9)	
	Fund 9 (page 9)	
	Political Fund (page 10)	
	<b>Total Investment Funds</b>	
		3

## Balance Sheet

(see notes 44 - 46)

As at

Previous Year		£	£
	<b>Fixed Assets (as at page 15)</b>		
	Investments (as per analysis on page 16)		
	Quoted (Market value £/€ ) as at page 16		
	Unquoted (Market value £/€ ) as at page 16		
		<b>Total Investments</b>	
	<b>Other Assets</b>		
	Loans to other trade unions		
	Sundry debtors		
32,028	Cash at bank and in hand	31,764	
	Income tax to be recovered		
	Stocks of goods		
	Others (Please specify)		
		<b>Total Other Assets</b>	31,764
32,028		<b>Total Assets</b>	31,764
32,028			
31,548		General Fund (page 3)	31,234
		Fund 2 (page 6)	
		Fund 3 (page 6)	
		Fund 4 (page 7)	
		Fund 5 (page 7)	
		Fund 6 (page 8)	
		Fund 7 (page 8)	
		Fund 8 (page 9)	
		Fund 9 (page 9)	
		Political Fund Account (page10)	
31,548		<b>TOTAL</b>	31,234
	<b>Liabilities</b>		
480	Amount held on behalf of central trade union political fund		
	Accrued Expenses	530	
		<b>Total Liabilities</b>	530
480		<b>Total Assets</b>	31,764
32,028			



## Fixed Assets Accounts

(see notes 47 - 51)

	Land and Buildings		Furniture and Equipment	Motor Vehicles	Not used for union business	Total
	Freehold	Leasehold				
Cost or Valuation	£	£	£	£	£	£
At start of period						
Additions						
Disposals						
Revaluation/Transfers						
<b>At end of year</b>						
Accumulated Depreciation						
At start of year						
Charges for year						
Disposals						
Revaluation/Transfers						
<b>At end of year</b>						
Net book value at end of year						
Net book value at end of previous year						

## Analysis of Investments

(see note 52)

		All Funds Except Political Funds	Political Funds
Quoted		£	£
	Equities		
	Government Securities (Gilts)		
	Other quoted securities (Please specify)		
	Total Quoted (as Balance Sheet)		
	Market Value of Quoted Investments		
Unquoted			
	Equities		
	Government Securities (Gilts)		
	Mortgages		
	Bank and Building Societies		
	Other unquoted investments (Please specify)		
	Total Unquoted (as Balance Sheet)		
	Market Value of Unquoted Investments		

## Summary Sheet

(see notes 53 - 64)

	All Funds Except Political Funds	Political Funds	Total Funds
	£	£	£
<b>Income</b>			
From Members	1,690		1,690
From Investments	3		3
Other Income (including increases by revaluation of assets)			
<b>Total Income</b>	1,693		1,693
<b>Expenditure (including decreases by revaluation of assets)</b>			
<b>Total Expenditure</b>	2,007		2,007
<b>Funds at beginning of year (including reserves)</b>	31,548		31,548
<b>Funds at end of year (including reserves)</b>	31,234		31,234
<b>Assets</b>			
		Fixed Assets	
		Investment Assets	
		Other Assets	31,764
		<b>Total Assets</b>	31,764
<b>Liabilities</b>		<b>Total Liabilities</b>	530
<b>Net Assets (Total Assets less Total Liabilities)</b>			31,234

## Notes to the Accounts

(see notes 65 - 66)

All notes to the accounts must be entered on or attached to this part of the return.

Refer to accounts attached.

## Accounting Policies

(see notes 67 & 68)

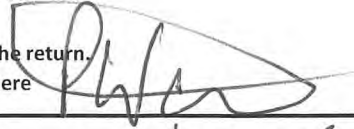
Refer to accounts attached.

## Signatures to the annual return

(see notes 69 & 70)

Including the accounts and balance sheet contained in the return.

Please copy and paste your electronic signature here



Secretary's Signature: <u>Paul Martin</u>  Name: <u>PAUL MARTIN</u> Date: <u>09/10/22</u>	Treasurer's Signature: <u>Paul Warkel</u> (or other official whose position should be stated)  Name: _____ Date: <u>11/10/22</u>
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### Checklist

(see notes 71 - 73 )

(please mark 'X' as appropriate)

Is the return of officers attached? (see Page 2)	Yes	<input checked="" type="checkbox"/>	No	
Has the list of officers been completed? (see Page 2A)	Yes	<input checked="" type="checkbox"/>	No	
Has the return been signed? (see Note )	Yes	<input checked="" type="checkbox"/>	No	
Has the auditor's report been completed? (see Note )	Yes	<input checked="" type="checkbox"/>	No	
Is the rule book enclosed? (see Note )	Yes	<input checked="" type="checkbox"/>	No	
A member statement is:	Enclosed	<input checked="" type="checkbox"/>	To Follow	
Has the summary sheet been completed? (see Notes )	Yes	<input checked="" type="checkbox"/>	No	

#### For trade unions with their head or main office outside Northern Ireland

Has the Northern Ireland Resident name and address been provided - only for trade unions with their head or main office outside Northern Ireland - Page 1 and note	Yes		No	
--	-----	--	----	--

If any of the answers given in the Checklist is no, or if the member's statement is not enclosed, please comment?

Signature:		Contact Telephone Number	

## Auditor's Report

(see notes 74 & 75)

Refer to accounts attached.

### Auditor's Reoprt (continued)

(see note 76)

Refer to accounts attached.

Signature(s) Of  
auditor(s)

JL Grant

Name(s)

Lowry Grant

Profession(s) or  
Calling(s)

FCCA

Address(es)

1-3 Arthur Street  
Belfast  
Co. Antrim  
BT1 4GA

Date

04/08/2022

Contact name and  
telephone number for  
enquiries

2890243131

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.