



MONTHLY PERFORMANCE REPORT

April 2023

Service Achievements – Disclosures April 2023

AccessNI processed 13,294 disclosure certificates. Information was disclosed on 584 certificates¹.

Type	Number processed	Information disclosed
Basic	1,286	31
Basic RB	1,868	62
Standard	238	31
Enhanced	9,902	460

This month AccessNI achieved against our performance targets:-

Target	Achieved	Average days to issue
99% of Basics countersigned by RB issued within 7 days	100%	1 day
95% of Basics applied for by citizen issued within 14 days	99.7%	2 days
99% of Standards issued within 7 days	100%	1 day
70% of Enhanced issued within 10 days	83.5%	5 days
95% of Enhanced issued within 21 days	96.7%	
98% of Enhanced issued within 28 days	97.5%	

¹ The information disclosed number can include cases processed before April 2023 but which have been printed and issued in that month.

This month AccessNI also:-

- Issued 56.9% of certificates by digital means, and 43.1% by paper;
- Filtered 422 old and minor offences from Standard and Enhanced certificates;
- Made 37 auto-referrals of certificates with criminal record information to the Independent Reviewer;
- Referred 10 requests from applicants to have the criminal record information on their certificate reviewed by the Independent Reviewer;
- Made 147 referrals to the UK Central Authority for the exchange of criminal record information in respect of EU nationals seeking to work with children in Northern Ireland;
- There were no substantive disputes about criminal record information disclosed on certificates;
- Referred 2,554 applications for Enhanced certificates to PSNI and 462 to other police forces across the UK to find out if those forces had relevant information about the applicant that ought to be included on the disclosure certificate. PSNI made 13 disclosures of information and other police forces made no disclosures of information for inclusion in AccessNI certificates; and
- Made 18 compliance “visits” (via on-line technology) to Registered and Responsible Bodies.

	Apr-23	%Apr-22	Total 23/24	%2022/23
Applications Received				
Basic	1,634	113.87%	1,634	113.87%
Basic RB	1,870	102.41%	1,870	102.41%
Standard	243	63.78%	243	63.78%
Enhanced	9,689	101.07%	9,689	101.07%
Total	13,436		13,436	
Cases Processed				
Basic	1,286		1,286	
Basic RB	1,868		1,868	
Standard	238		238	
Enhanced	9,902		9,902	
Total	13,294		13,294	

Issue of Basic certificates against targets - 2023/24



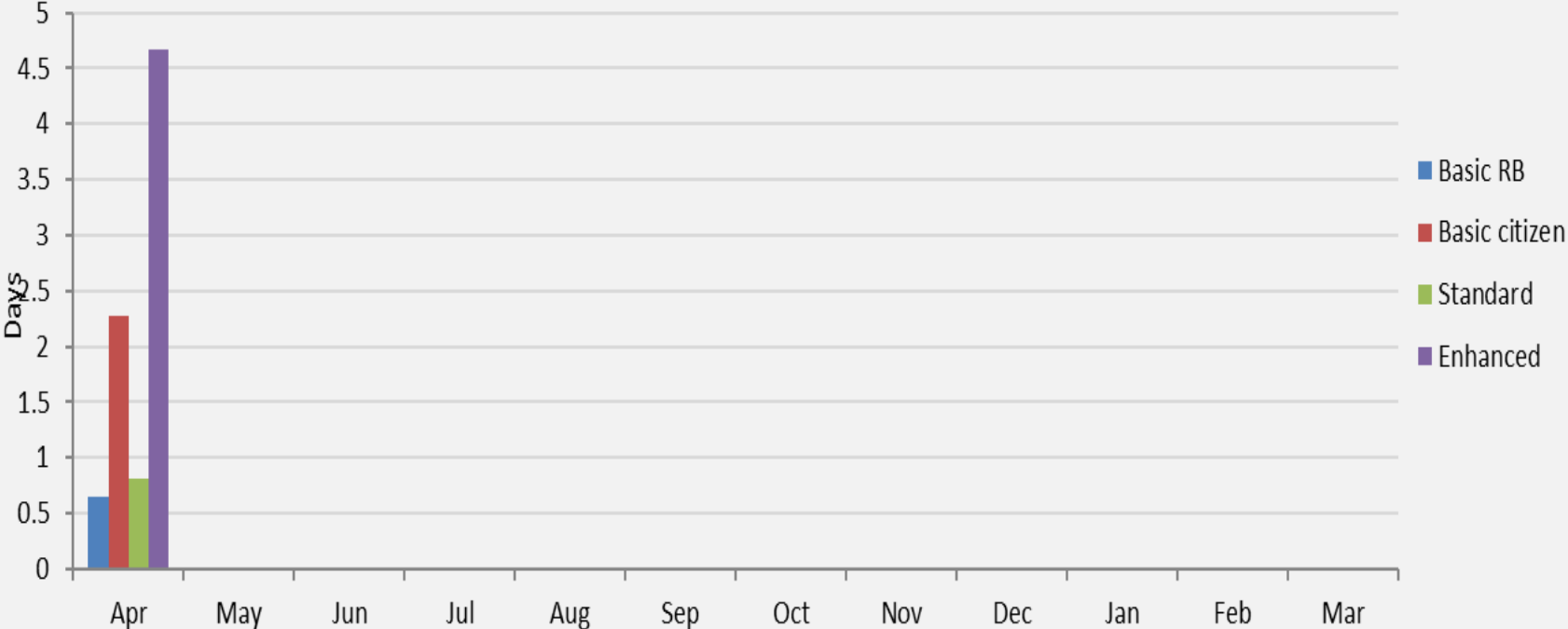
Issue of Standard certificates against target - 2022/23



Issue of Enhanced checks against targets - 2022/23



Average number of days to issue a certificate - 2023/24



Monthly flow of applications received over last 5 years

