



MONTHLY PERFORMANCE REPORT

November 2023

Service Achievements – Disclosures November 2023

AccessNI processed 15,085 disclosure certificates. Information was disclosed on 711 certificates¹.

Type	Number processed	Information disclosed
Basic	1,552	45
Basic RB	2,030	64
Standard	388	50
Enhanced	11,115	552

This month AccessNI achieved against our performance targets:-

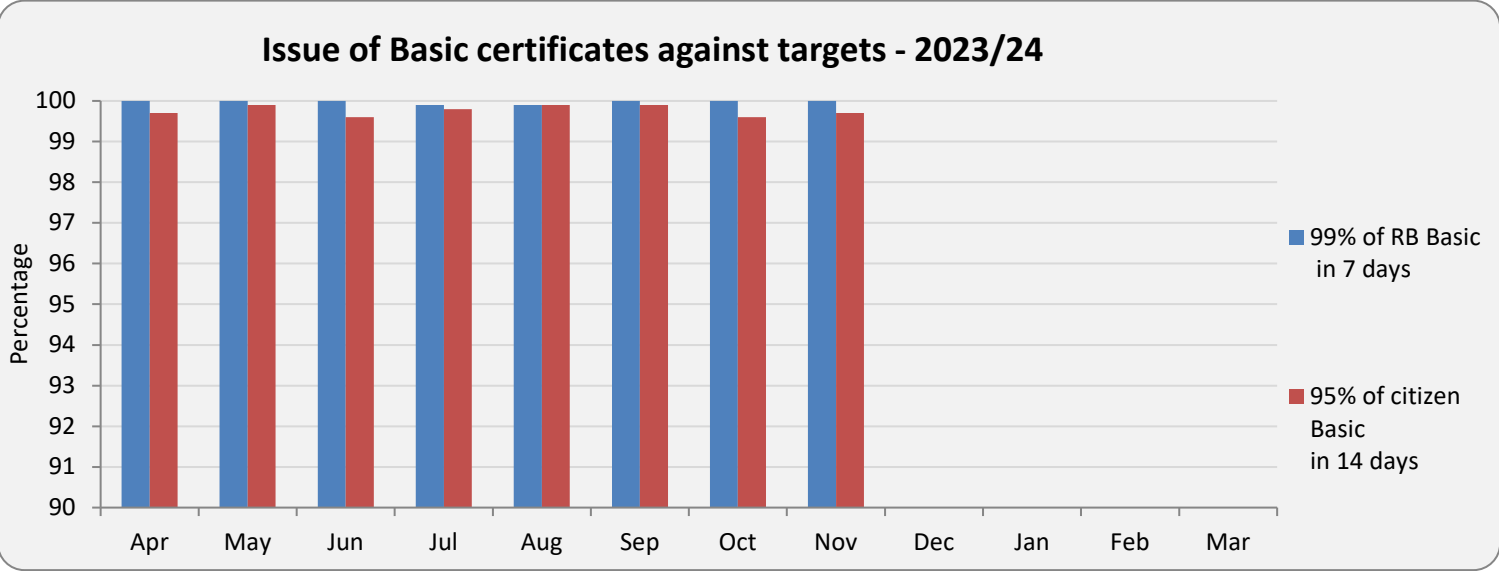
Target	Achieved	Average days to issue
99% of Basics countersigned by RB issued within 7 days	100%	1 day
95% of Basics applied for by citizen issued within 14 days	99.7%	2 days
99% of Standards issued within 7 days	99.5%	1 day
70% of Enhanced issued within 10 days	83.9%	4 days
95% of Enhanced issued within 21 days	97.3%	
98% of Enhanced issued within 28 days	98.2%	

¹ The information disclosed number can include cases processed before November 2023 but which have been printed and issued in that month.

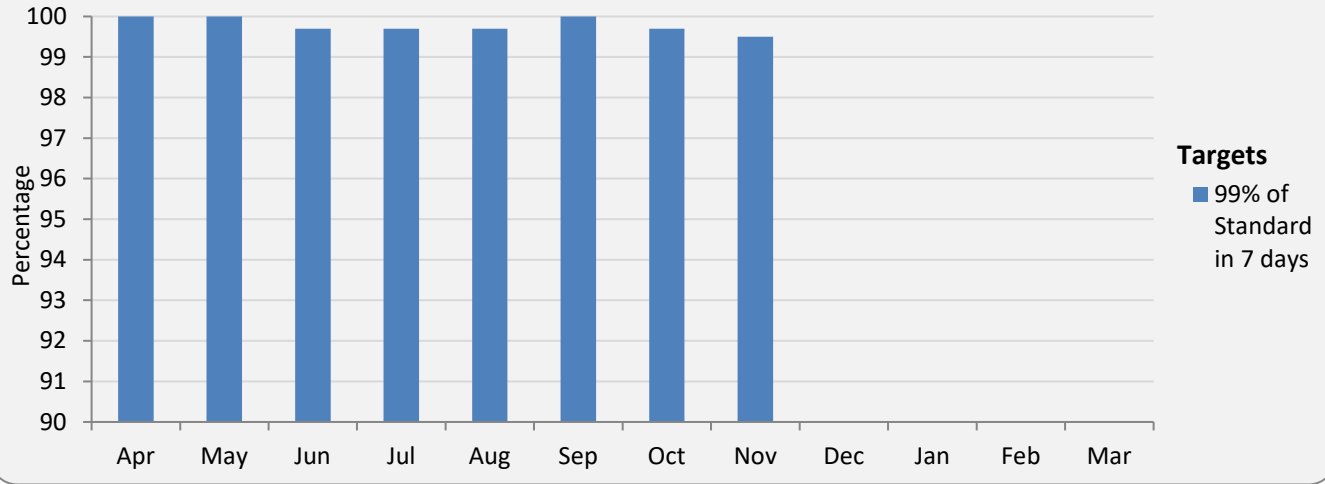
This month AccessNI also:-

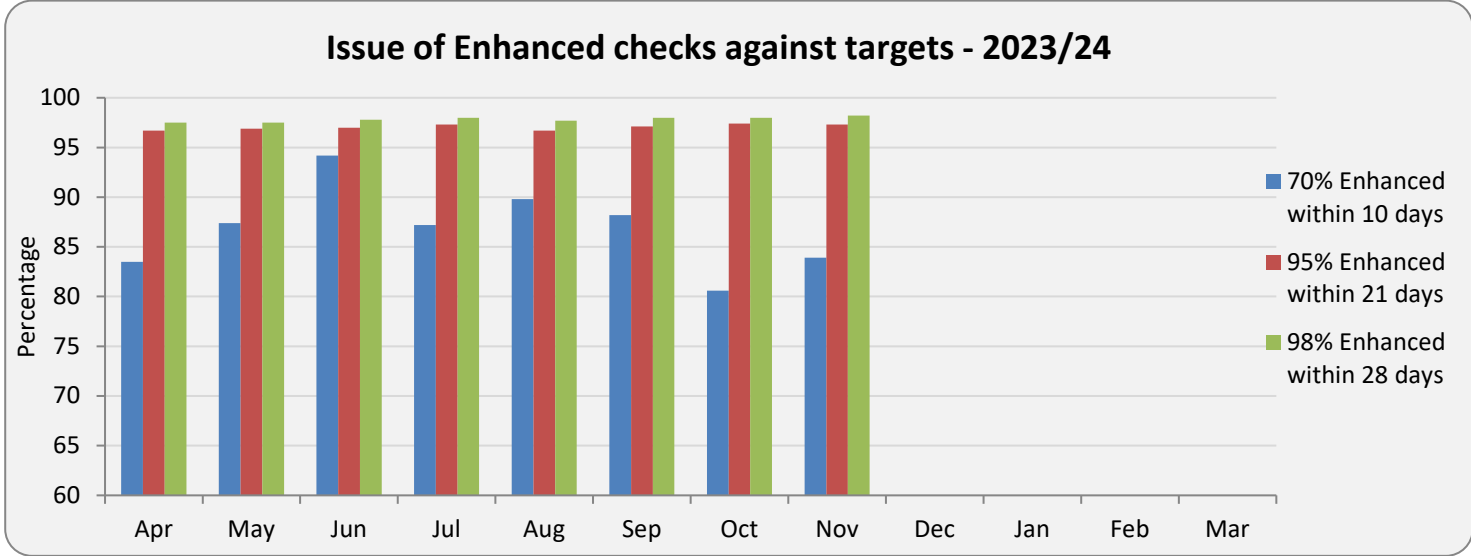
- Issued 57% of certificates by digital means, and 43% by paper;
- Filtered 550 old and minor offences from Standard and Enhanced certificates;
- Made 60 auto-referrals of certificates with criminal record information to the Independent Reviewer;
- Referred 18 requests from applicants to have the criminal record information on their certificate reviewed by the Independent Reviewer;
- Made 171 referrals to the UK Central Authority for the exchange of criminal record information in respect of EU nationals seeking to work with children in Northern Ireland;
- There were 0 substantive dispute about criminal record information disclosed on certificates;
- Referred 2,712 applications for Enhanced certificates to PSNI and 532 to other police forces across the UK to find out if those forces had relevant information about the applicant that ought to be included on the disclosure certificate. PSNI made 13 disclosures of information and other police forces made no disclosure of information for inclusion in AccessNI certificates; and
- Made 25 compliance “visits” (via on-line technology) to Registered and Responsible Bodies.

	Nov-23	%Nov-22	Total 23/24	%2022/23
Applications Received				
Basic	1,847	127.12%	12,593	101.21%
Basic RB	2,015	92.35%	15,724	94.47%
Standard	395	110.03%	2,776	89.06%
Enhanced	10,697	96.90%	94,129	104.11%
Total	14,954		125,222	
Cases Processed				
Basic	1,552		11,977	
Basic RB	2,030		15,696	
Standard	388		2,768	
Enhanced	11,115		94,572	
Total	15,085		125,013	

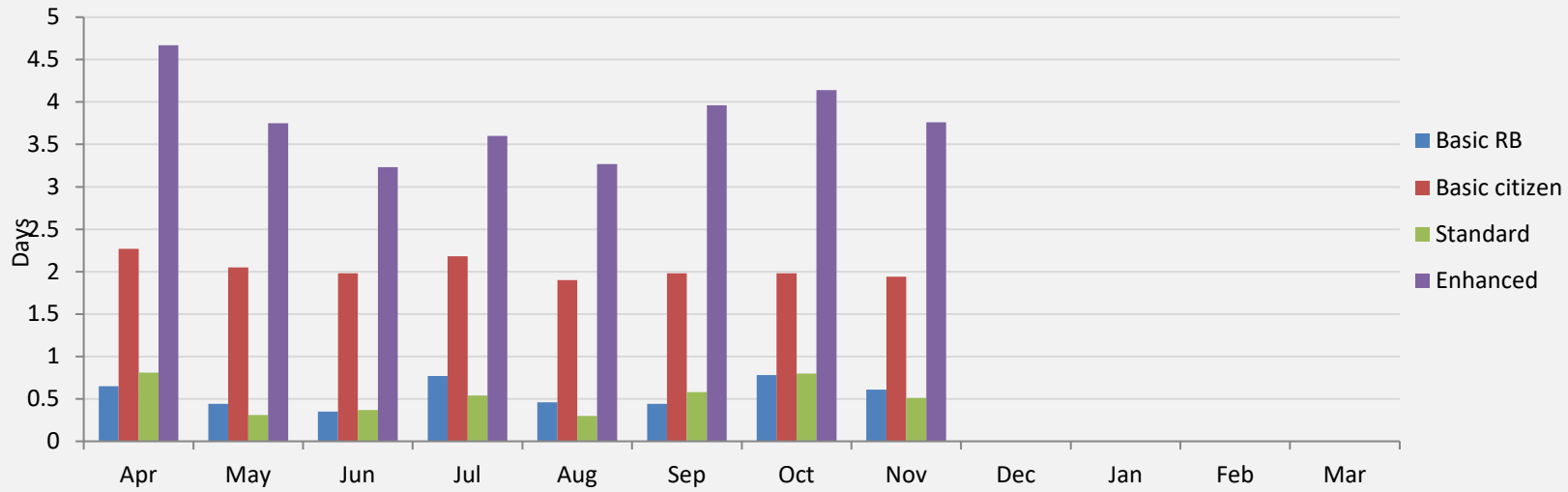


Issue of Standard certificates against target - 2023/24





Average number of days to issue a certificate - 2023/24



Monthly registrations - 2023/24
[Total number registrations 758 - signatories 3170]

