



DfI Roads Policy & Procedure Guide: RsPPG_F003

Title	Delegation to Authorised Officers
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Owner	Director of Engineering
Certification	This document represents DfI Roads Policy and is to be implemented with effect from the date of issue.
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Introduction

Purpose

- 1 This Department for Infrastructure (DfI) Roads Policy & Procedure Guide (RsPPG) is aimed at all DfI Roads staff involved in signing documents and/or conducting prosecution proceedings on behalf of the Department.

Definitions

None required

Background

2. Any document issued by the Department must be signed by a senior officer of the Department (i.e. a member of the Northern Ireland Senior Civil Service or a member of the Northern Ireland Civil Service delegated by the Department as a senior officer) or by an officer to whom authority has been specifically delegated.

Similarly any officer, other than a senior officer, conducting prosecution proceedings on behalf of the Department must be duly authorised. This authority is delegated by means of this RsPPG, executed under the Department's seal and hereinafter referred to as an "authorised officer's warrant".

The current delegation arrangements have been revised and the new authorisations as detailed in this chapter come into effect from 31 January 2023. All previous authorisations cease to have effect from that date.

Implementation

- 3 This RsPPG is to be implemented with effect from 31 January 2023.

Costs and Benefits

- 4 This RsPPG updates the existing document and the costs and benefits are unchanged and are therefore not relevant at this time.

DfI Roads Policy and Procedure

THE NEW WARRANT

5. The document's officers are specifically authorised to sign and the prosecution proceedings, which they are authorised to conduct, are clearly identified in the warrant (see Appendix 1). It should be noted that not all "authorised officers" can sign all documents and it is therefore important to check that a particular person's authorisation extends to the document in question.

Officers at different grades possess authority to sign documents outside the scope of this warrant. This will involve, for example, authorities in relation to financial delegation when dealing with tenders, orders, etc.

The warrant will be updated as necessary.

GENERAL GUIDELINES

6. Officers authorised to sign documents must do so personally in manuscript or, if appropriate, via e-signature or online approval. Other officers must **NOT** sign on their behalf, nor are printed signatures or signature stamps acceptable. Before signing, officers must ensure that they are specifically authorised by the warrant to sign the document before them.

Any document listed in the warrant which is signed by an authorised officer must have the words "Authorised Officer" immediately below this signature.

DOCUMENTS REQUIRING THE DEPARTMENT'S OFFICIAL SEAL

7. Documents requiring the Department's seal must be signed by a senior officer of the Department. Under Article 6 of the Department's (Northern Ireland) Order 1999, the application of the Department's seal should be authenticated by the signature of the Minister or a senior officer of the Department. This authentication is required to certify the validity of the official seal that is affixed to any document. A senior officer is defined in the order as:

"a person who is employed in that Department and is:

a member of the Northern Ireland Senior Civil Service; or

a member of the Northern Ireland Civil Service designated by the Department as a senior officer for the purposes of this order".

No further delegation of documents requiring the Department's seal can take place.

Other documents which do not require the Department's seal but which should still be signed by a senior officer of the Department, are notices of appointment of inspectors.

Appendices

Appendix 1

Authorised Officer's Warrant

The Department for Infrastructure hereby authorises the officers in Roads for the time being of a grade listed in Schedules 1-15, to sign documents on behalf of the Department in accordance with paragraphs 1 to 18:

- 1.0 The officer(s) for the time being of a grade listed in Schedule 1 are authorised to sign the documents listed in paragraphs 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16.1 and 17.
- 1.1 The officer(s) for the time being of a grade listed in Schedule 2 are authorised to sign the documents listed in paragraphs 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15 and 17.
- 1.2 The officer(s) for the time being of a grade listed in Schedule 3 are authorised to sign the documents listed in paragraphs 2, 3, 4, 5, 6, 7, 8, 10, 11, 12, 13, 14, 16.1 and 17.
- 1.3 The Development Control Officer(s) for the time being of a grade listed in Schedule 4 are authorised to sign the documents listed in paragraph 6.35 only. The officer(s) for the time being of a grade listed in Schedule 4 are authorised to sign the documents listed in paragraphs 4.13, 4.14, 6.42, 7, 8, 10 and 17.
- 1.4 The officer(s) for the time being of a grade listed in Schedule 5 are authorised to sign the documents listed in paragraphs 3, 4, 5, 6, 9, 13, 15 and 16.0.
- 1.5 The officer(s) for the time being of a grade listed in Schedule 6 are authorised to sign the documents listed in paragraph 5.
- 1.6 The officer(s) for the time being of a grade listed in Schedule 7 are authorised to sign the documents listed in paragraph 17.0.
- 1.7 The officer(s) for the time being of a grade listed in Schedule 8 are authorised to sign the documents listed in paragraph 17.1.
- 1.8 The officer(s) for the time being of a grade listed in Schedule 9 are authorised to sign the documents listed in paragraph 17.2.

- 1.9 The officer(s) for the time being of a grade listed in Schedule 10 are authorised to sign the documents listed in paragraph 17.3.
- 1.10 The officer(s) for the time being of a grade listed in Schedule 11 are authorised to sign the documents listed in paragraph 17.4.
- 1.11 The officer(s) for the time being of a grade listed in Schedule 12 are authorised to sign the documents listed in paragraph 17.5.
- 1.12 The officer(s) for the time being of a grade listed in Schedule 13 are authorised to sign the documents listed in paragraph 4.9.
- 1.13 The Officer(s) for the time being of a grade listed in Schedule 14 are authorised to sign the documents listed in paragraph 18.
- 1.14 The Officer(s) for the time being of a grade listed in Schedule 15 are authorised to sign the documents listed in paragraph 4.11

Private Streets (NI) Order 1980

- 2.0 Documents required under the Private Streets (NI) Order 1980, as amended by the Private Streets (Amendment) (NI) Order 1992.

Road Traffic Regulation (NI) Order 1997

- 3.0 Authorisation of Traffic Regulation Orders and Notices published under Schedule 1 in respect of orders made under Article 4.
- 3.1 Authorisation of Experimental Traffic Control Schemes and Notices published under Schedule 2 in respect of Schemes under Article 5.
- 3.2 Authorisation of modifications or suspensions of Experimental Traffic Control Schemes and Notices issued under Article 5(3).
- 3.3 Authorisation of Parking Places and Notices published under Schedule 4 in respect of orders made under Articles 10, 13 or 15.
- 4.0 Authorisation of temporary traffic regulations or the suspension or modification of existing provisions and Notices published under Schedule 3 in respect of the use of any public road, under Article 7.

- 4.1 Authorisations to collect parking charges, issued under Article 11(3).
- 4.2 Agreements with respect to the use of an off-street parking place as a means of access to premises, issued under Article 12(2).
- 4.3 Licenses authorising the use of an off-street parking place for the collection of recyclable materials, advertising or displaying information to the public, issued under Article 13(14) and (15).
- 4.4 Documents required to authorise a person to exercise the powers confirmed by Article 14(5).
- 4.5 Agreements with respect to the provision of traffic signs, issued under Article 29(4).
- 4.6 Notice requiring removal of object or device purporting to be for the guidance or direction of persons using a public road, issued under Article 35(2).
- 4.7 Certificates relating to street lighting, issued under Article 43(4).
- 4.8 Notices requiring removal of a vehicle from custody of Department, issued under Article 52(2)(c).
- 4.9 Permits authorising carriage of greater weights than that normally permitted, issued under Article 62.
- 4.10 Notices restricting or prohibiting the use of vehicles on bridges, issued under Article 66.
- 4.11 Notices refusing an application for a disabled person's badge or requiring the return of a badge, issued under Section 14(7A) b of the Chronically Sick and Disabled Persons (NI) Act 1978 (as inserted by Article 55 of the RT Regulation (NI) Order 1997).
- 4.12 Consent to extend the period of suspension, invoked by the Chief Constable, of a traffic regulation order or experimental traffic control scheme, issued under Article 6(3).
- 4.13 Authorisation of temporary traffic regulations, or the suspension or modification of existing provisions in respect of the use of any public road, for road closures with a duration of two weeks or less, and all lane closures issued under Article 7.

- 4.14 Consent to a District Council making an order to restrict or prohibit temporarily the use of any public road, except special roads, issued under Article 8A.
- 5.0 Authorisations of traffic signs under Article 28.
- 5.1 Notice published under Schedule 4A in respect of Orders made under Article 27A.

Roads (NI) Order 1993

- 6.0 Wayleave Agreements with statutory or licensed undertakers for periods not exceeding 21 years relating to the provision of overhead and underground lines and any poles, struts or stays relating thereto, made under Articles 17, 71, 72, 78, 79, 80, 82 and 83.
- 6.1 Notices requiring information in respect of extraordinary traffic, issued under Article 11(2).
- 6.2 Agreements as to extraordinary traffic, made under Article 11(4).
- 6.3 Notices issued under Article 11(5), offering to enter into an agreement as described in Article 11(4).
- 6.4 Consents to the laying of mains, etc in special roads, issued under Article 17(1).
- 6.5 Notices published with respect to the opening for use of special roads under Article 20(2).
- 6.6 Notices directing the removal of advertisements, etc, from special roads, issued under Article 21(6).
- 6.7 Concession agreements relating to special roads, issued under Article 23(1).
- 6.8 Consents to the assignment of rights of concessionaire, under Article 27(1).
- 6.9 Consents for the setting up of facilities for the collection of tolls under Article 38(1).

- 6.10 Consents to the construction of a means of access to a road which is subject to a toll order, in accordance with Article 39(2).
- 6.11 Agreements to provide street lighting in a private street under Article 44(5).
- 6.12 Wayleave agreements relating to the provision of street lighting under Article 44(6).
- 6.13 Agreements to acquire drainage rights under Article 45(6).
- 6.14 Notices imposing restrictions in relation to obstruction of view, issued under Article 49.
- 6.15 Notices requiring the carrying out of works to land adjoining roads, issued under Article 51.
- 6.16 Notices requiring the removal of barbed wire, issued under Article 54(1).
- 6.17 Notices requiring the alteration of a door, etc, which opens outwards into a road, issued under Article 56(2).
- 6.18 Approvals of plans, etc for retaining walls under Article 57(2).
- 6.19 Notices requiring the removal of a nuisance from a road, issued under Article 59(1).
- 6.20 Licences authorising the presence of a trading kiosk in a road, issued under Article 62(4).
- 6.21 Notices withdrawing a licence for a trading kiosk in a road, issued under Article 62(8).
- 6.22 Agreements regarding the cost of cattle grids, made under Article 63(5).
- 6.23 Permits for the erection of shelters, rails, barriers etc issued under Article 64(1).
- 6.24 Press notices regarding the construction of road humps, placed in accordance with Article 65(1).

- 6.25 Consents for the erection of shelters and toilets by a district council, issued under Article 66(1).
- 6.26 Press notices drawing attention to an environmental statement made with regard to the construction or improvement of a road, in accordance with Article 67(4).
- 6.27 Press notices stating the Department's intentions with regard to a project which has been subject to environmental assessment, in accordance with Article 67(10).
- 6.28 Agreements for the stopping up of, and provision of new, private means of access under Article 69(3).
- 6.29 Revocation of consents, issued under Article 73(11) (a).
- 6.30 Licences for the construction of buildings over a road, issued under Article 75(1).
- 6.31 Notices requiring the removal or alteration of a building constructed over a road, or the execution of works etc in that regard, issued under Article 75(5) or 75(6).
- 6.32 Licences for the construction and use of a bridge over a road, issued under Article 76(1).
- 6.33 Consents to the construction of cellars, etc, under a road, issued under Article 77(1).
- 6.34 Notices requiring the removal or alteration of cellars, etc, under a road, issued under Article 77(4).
- 6.35 Consents to construction of a means of access, issued under Article 80(1).
- 6.36 Notices requiring the stopping up of a means of access to a road, issued under Article 80(5).
- 6.37 Revocation of consents, issued under Article 80(12) (a).
- 6.38 Consents to the provision of a milk tanker facility, issued under Article 81(1).

- 6.39 Revocation of consents, issued under Article 81(9) (a).
- 6.40 Certificates of evidence, issued under Article 84(5).
- 6.41 Notices requiring the construction of vehicle crossings over footways and verges, issued under Article 86.
- 6.42 Consents for the placing of skips, issued under Article 96(3).
- 6.43 Agreements for the provision of road ferry services, made under Article 99(2).
- 6.44 Agreements for the transfer of a road ferry undertaking to the Department, made under Article 100(1).
- 6.45 Press notices regarding proposed directions in relation to charges for road ferry service, issued under Article 101(3).
- 6.46 Press notices regarding proposed bye-laws in relation to a road ferry service, issued under Article 102(3).
- 6.47 Press notices on the discontinuance or reduction of a road ferry service, issued under Article 103(2)(a).
- 6.48 Arrangements for the provision of facilities and use of land within the limits of a ferry landing place, entered into under Article 107(2).
- 6.49 Notices setting out rates specified in Directions under Article 107(4), issued under Article 107(7).
- 6.50 Agreements within delegated limits for the acquisition of land for functions under the order, under Article 110.
- 6.51 Agreements for the acquisition of land for resettlement of undertakings, under Article 111.
- 6.52 Agreements for the acquisition of land for mitigation of adverse effect of road construction or improvement, under Article 112 – including inhibition release documentation.
- 6.53 Agreements for the development of land acquired by the Department, made under Article 115(1)(b).

- 6.54 Agreements as to the use of land near roads, made under Article 117.
- 6.55 Notices requiring information about the ownership of land, issued under Article 118.
- 6.56 Agreements for the execution of works by the Department at expense of another, made under Article 122.
- 6.57 Agreements in relation to payment of expenses of persons moving temporarily during works for construction or improvement of a road, made under Article 125(3).
- 6.58 Press notices in regard to the proposed toll order, issued under Paragraph 1(1) or 1(3) of Schedule 3.
- 6.59 Certificates that a toll order shall not be subject to affirmative resolution, given under Paragraph 5(2) of Schedule 3.
- 6.60 Press notices announcing the giving of a certificate under Paragraph 5(2) of Schedule 3, issued under Paragraph 5(3) of Schedule 3.

- 7.0 Consents to the obstruction, interference with or discharging of material into a drain, according to Article 46(1) or 46(4).
- 7.1 Notices requiring the removal of potentially dangerous trees or hedges, issued under Article 50.
- 7.2 Notices requiring the carrying out of works to prevent the washing of solid matter on to roads, issued under Article 52.
- 7.3 Notices requiring the carrying out of works to prevent the flow of water on to roads, issued under Article 53(1) or 53(4).
- 7.4 Notices requiring the carrying out of works for construction and maintenance of gutters, issued under Article 53(3).
- 7.5 Notices requiring the removal or alteration of projections from buildings, issued under Article 55(1).
- 7.6 Consents to the erection of a door, etc, which opens outwards onto a road, issued under Article 56(1).

- 7.7 Notices requiring the carrying out of works to make safe a retaining wall, issued under Article 57(4).
- 7.8 Notices requiring the removal of a structure from a road, issued under Article 71(3).
- 7.9 Consents for the placing of overhead apparatus, issued under Article 73(2)(a).
- 7.10 Notices requiring the removal of signs, etc, in or on a road, issued under Article 87(3).
- 7.11 Notices requiring the removal from a road of advertisements relating to an election, issued under Article 87(6).
- 7.12 Notices requiring the removal of an encampment from a road, issued under Article 91(2).
- 7.13 Notices requiring the carrying out of works to prevent matter spilling or flowing onto a road, issued under Article 95(6).
- 7.14 Authorisation of officers to remove or reposition, or cause to be removed or repositioned, builder's skips under Article 97(3).
- 7.15 Authorisation of persons to enter land and carry out works, issued under Articles 119 and 120.
- 7.16 Licences authorising the placing of festive lighting over, along or across a road, issued under Article 74(1).
- 8.0 Consents to the erection of scaffolding, etc, issued under Article 72(2)(a).
- 8.1 Revocation of consents, issued under Article 72(10) (a).
- 8.2 Consents to excavations in a road, issued under Article 78(2) (a).
- 8.3 Revocation of consents, issued under Article 78 (10) (a).
- 8.4 Licences authorising the placing and retention etc of apparatus in or under a road, issued under Article 79(5).
- 8.5 Notices withdrawing a licence, issued under Article 79(9).

- 8.6 Consents to excavations near a road, issued under Article 82(2) (a).
- 8.7 Revocation of consents, issued under Article 82(11) (a).
- 8.8 Consents to alteration of a wall, fence or drain at the side of a road, issued under Article 83(2)(a).
- 8.9 Revocation of consents, issued under Article 83(10) (a).
- 9.0 Press notices regarding a proposed Order under Article 69(1) or a modification of the terms of such a proposed Order, issued under Paragraph 1 or Paragraph 2 of Schedule 5.
- 9.1 Press notices stating an intention to acquire land by Vesting Order, issued under Paragraph 2 of Schedule 6 of the Local Government Act (NI) 1972 as it applies to Article 113(2).
- 9.2 Notices stating an intention to acquire land by Vesting Order issued under Paragraph 2 of Schedule 6 to the Local Government Act (NI) 1972 as it applies to Article 113(2).
- 9.3 Press notices stating that a vesting Order has been made, issued under Paragraph 5(1) (a) of Schedule 6 of the Local Government Act (NI) 1972 as it applies to Article 113 (2).
- 9.4 Counter notices to notices served on the Department under Paragraph 10(2) of Schedule 6 of the Local Government Act (NI) 1972 as it applies to Article 113(2).
- 9.5 Press notices regarding delivery of documents to the Lands Tribunal as described in Paragraph 12(2) of Schedule 6 of the Local Government Act (NI) 1972 as it applies to Article 113(2).
- 9.6 Press notices preceding the making of an Order under Articles 4(1), 5(1), 6, 14(1), 15(1), 18(1), or 68(1), issued under Paragraph 1 of Schedule 8.
- 9.7 Press notices regarding modification of a draft Order under Articles 4(1), 5(1), 6, 14(1), 15(1), 18(1), or 68(1), issued under Paragraph 2(2) of Schedule 8.

- 9.8 Press notices regarding an Order made to correct or clarify a previous Order under Articles 4(1), 5(1), 6, 14(1), 15(1), 18(1) or 68(1), to which Schedule 8 applied, published under Paragraph 6 of Schedule 8.

Street Works (NI) Order 1995

- 10.0 Street works licences permitting a person to place, or to retain, apparatus in the street, and thereafter to inspect, maintain, adjust, repair, alter or renew the apparatus, change its position or remove it, and to execute for those purposes any works required for or incidental to such works, granted under Article 11 and Schedule 1.
- 10.1 Withdrawal of a street works licence granted under Article 11.
- 10.2 Directions requiring a person who has committed an offence under Article 12 (prohibition of unauthorised street works) to remove the apparatus in respect of which the offence was committed, and to take such steps as appear to the Department necessary to reinstate the street or any sewer, drain or tunnel under it, issued under Article 12(4).
- 10.3 Directions requiring an undertaker not to place apparatus in a street, issued under Article 16A.
- 10.4 Notices restricting the execution of street works during the 12 months following the completion of substantial road works in a street, issued under Article 18(1).
- 10.5 Consents authorising an undertaker to break up or open the part of a street to which a restriction under Article 18(1) applies, issued under Article 18(5).
- 10.6 Notices of the Department's proposal to decline to designate a road as having special engineering difficulties, issued under Article 23(3).
- 10.7 Notices requiring an undertaker to take such reasonable steps as are specified in the notice to mitigate or discontinue an obstruction in a street, issued under Article 26(3).
- 10.8 Notices requiring an undertaker to notify the name of the person who has been and is currently the qualified supervisor and provide evidence of the requisite qualifications issued under Article 27 (1A).

- 10.9 Notices requiring an undertaker to notify the name of a person whose presence on site at any time enabled the undertaker to comply with his duty, issued under Article 27 (2A).
- 10.10 Notices requiring an undertaker who has failed to comply with his duties under the Order with respect to reinstatement to carry out any remedial works within such period as may be specified in the notice or, where the Department carries out the works, advising him of its reasons for taking immediate action, issued under Article 32(3) or (4).
- 10.11 Notices requiring an undertaker to execute re-surfacing works in the street, issued under Article 33A.
- 10.12 Notices objecting to an undertaker's estimate or revised estimate of the likely duration of street works, issued under Article 34(3) or (4).
- 10.13 Notices advising an undertaker that the Department has executed or proposes to execute such works as are needed either to enable it to inspect the undertaker's apparatus or in consequence of the undertaker's failure to secure that apparatus is maintained, issued under Article 41(6).
- 10.14 Declarations that a street is likely to become maintainable by the Department, issued under Article 46(2).
- 10.15 Notices requiring an undertaker who has failed to comply with his duties under the Order with respect to reinstatement of sewers, drains or tunnels to carry out the necessary remedial works within such period as may be specified in the notice or, where the Department carries out the works, advising him of its reasons for taking immediate action, issued under Article 49(2) or (3).
- 10.16 Notices of the Department's proposals to grant or withdraw a street works licence, or to remove or alter the apparatus to which the licence relates and reinstate the street, issued under paragraph 1 or 6(1) or 7(3) of Schedule 1.
- 10.17 Notices requiring an undertaker to submit or furnish a plan and section of his proposed street works in a street with special engineering difficulties, issued under paragraph 4(2) of Schedule 2.

- 10.18 Notices approving or approving with modifications or objecting to or disapproving a plan and section submitted by an undertaker in respect of proposed street works in a street with special engineering difficulties, issued under paragraph 7(1) of Schedule 2.
- 10.19 Notices withdrawing an earlier notice approving with modifications or objecting to or disapproving a plan and section submitted by an undertaker in respect of proposed street works in a street with special engineering difficulties, issued under paragraph 8(2) of Schedule 2.
- 10.20 Notices objecting to street works having been executed in a street with special engineering difficulties without a plan and section having been settled, issued under paragraph 12(2) of Schedule 2.

- 11.0 Directions as to the timing of street works, issued under Article 16(1).
- 11.1 Directions requiring a street manager to supply the Department with such information as the Department considers necessary to enable it to decide whether the street manager is properly discharging his general duty of co-ordination; or requiring him to take such steps as the Department considers appropriate for the purpose of discharging that duty; or varying or revoking a direction under Article 19(4) or (5), issued under Article 19.
- 11.2 Consents for the placing of apparatus by an undertaker in a protected street, issued under Article 21(1).
- 11.3 Directions requiring an undertaker to remove or change the position of apparatus placed in a protected street; or, where a designation is withdrawn, as to the continuance in force of any conditions subject to which consent was given for the placing of apparatus in the street and the continuance of entitlement to any contributions in respect of the expenses of an undertaker in complying with such conditions, issued under Article 22.
- 11.4 Directions with respect to the placing, maintenance or operation of traffic signs, given under Article 25(2).
- 11.5 Directions as to the date on which an undertaker may begin to execute street works issued under paragraph 3(1) of Schedule 1A.

- 11.6 Directions restricting the execution of street works, issued under paragraph 4(1) of Schedule 1A.

Street Works (Register, Notices, Directions and Designations)
Regulations (Northern Ireland) 2001

- 12.0 Notice of intention to designate a street as a protected street or as a street with special engineering difficulties or as a traffic-sensitive street, issued under paragraph 1 or 6 of Schedule 1.
- 12.1 Notice of the Department's decision whether to designate a street as a protected street or as a street with special engineering difficulties or as a traffic-sensitive street, issued under paragraph 9 of Schedule 1.
- 12.2 Notice withdrawing a designation of a street as a protected street or as a street with special engineering difficulties or as a traffic-sensitive street, issued under paragraph 13 of Schedule 1.

Miscellaneous

- 13.0 Sale contracts for acquisition or sale of land by agreement up to a value not exceeding that permitted for the Grade under Financial Delegation Limits.
- 14.0 Letters binding the Department in contracts or orders for the execution of works, the supply of goods or the provision of services, provided:-
- (a) such works, goods or services are required in connection with the roads functions of the Department; and
 - (b) the relevant instructions issued by the Department and in force at the time in relation to the invitation of tenders and the placing of contracts, orders, etc, have been adhered to.
- 14.1 Notices issued under Section 9(7) of the Summary Jurisdiction (Ireland) Act 1851.
- 15.0 Applications for first registration of registered land acquired for road purposes.

- 15.1 Notices of reference to Lands Tribunal of disputed compensation cases.
- 15.2 Press notices of time and place of Public Inquiries.
- 15.3 Counter Notices to Blight Notices.
- 15.4 Certificates for the ownership of land following local government reorganisation.
- 15.5 Wayleave Agreements.
- 15.6 Equality Impact Assessment (EQIA) Screening Analysis Forms, Human Rights Impact Assessment forms and Regulatory Impact Assessment forms.
- 15.7 Motorway Access Permits issued under Regulation 14(f) of the Motorways Traffic Regulations (NI) 1984.
- 16.0 Requests to Departmental Solicitors Office for enforcement proceedings under the Roads (NI) Order 1993, the Road Traffic Regulation (NI) Order 1997 and the Street Works (NI) Order 1995.
- 16.1 Requests to private solicitors (as appointed by the Departmental Solicitors Office) for enforcement proceedings under the Roads (NI) Order 1993, the Road Traffic Regulation (NI) Order 1997 and the Street Works (NI) Order 1995.
- 17.0 Access Permits issued under -
 - (a) Extinguishment of Right to Use Vehicles on (Greenvale Street, Ballymena) Order (Northern Ireland) 1995;
 - (b) Extinguishment of Right to Use Vehicles on Roads, (Antrim) Order (Northern Ireland) 2008;
 - (c) Extinguishment of Right to Use Vehicles on Roads (Coleraine) Order (Northern Ireland) 1978;
 - (d) Extinguishment of Right to Use Vehicles on Roads (Coleraine) Order (Northern Ireland) 1979; and

(e) Extinguishment of Right to Use Vehicles on Roads (Market Street, Limavady) Order (Northern Ireland) 1992.

17.1 Access Permits issued under –

(a) Extinguishment of Right to Use Vehicles on Roads (Old Market Place, Omagh) Order (Northern Ireland) 1988;

(b) Extinguishment of Right of Use Vehicles on Roads (Enniskillen) Order (Northern Ireland) 1997; and

(c) Extinguishment of Right to Use Vehicles on Roads (Londonderry) Order (Northern Ireland) 2010.

17.2 Access Permits issued under –

(a) Extinguishment of Right of Use Vehicles on Roads (Armagh) Order (Northern Ireland) 2009;

(b) Extinguishment of Right of Use Vehicles on Roads (Newtownards) Order (Northern Ireland) 1989;

(c) Extinguishment of Right of Use Vehicles on Roads (Newry) Order (Northern Ireland) 1978; and

(d) Extinguishment of Right of Use Vehicles on Roads (Railway Street, Banbridge) Order (Northern Ireland) 2004.

17.3 Access Permits issued under –

(a) Extinguishment of Right to Use Vehicles on Roads (Belfast) Order (Northern Ireland) 2008; and

(b) Extinguishment of Right of Use Vehicles on Roads (Montgomery Street, Belfast) Order (Northern Ireland) 2008.

17.4 Access Permits issued under the Extinguishment of Right of Use Vehicles on Roads (Lisburn) Order (Northern Ireland) 2008.

17.5 Access Permits issued under –

(a) Extinguishment of Right of Use Vehicles on Roads (Carrickfergus) Order (Northern Ireland) 1978; and

(b) Extinguishment of Right of Use Vehicles on Roads (North Street, Carrickfergus) Order (Northern Ireland) 1993.

18.0 A certificate as to the circumstances in which a record was produced by a prescribed device under Article 8(1) (b) of The Traffic Management (Northern Ireland) Order 2005.

This document cancels all previous authorisations.

Sealed with the Official Seal of the Department for Infrastructure on 31 January 2023.

David Porter

(L.S.)

SENIOR OFFICER OF THE DEPARTMENT

31 January 2023

Schedules

SCHEDULE 1

Grade 6 (Divisional Roads Manager – Northern, Southern, Eastern and Western Divisions)
Grade 6 (Head of Operations and Maintenance)
Grade 6 (Head of Consultancy Services)
Grade 6 (Head of Business Services)

SCHEDULE 2

Grade 6 (within DfI Major Projects & Procurement and Head of Road Asset Development)

SCHEDULE 3

Grade 7 (Principal Professional and Technical Officer)

SCHEDULE 4

Senior Professional and Technical Officer in Development Control (paragraph 6.35 only)
Senior Professional and Technical Officer

SCHEDULE 5

Grade 7 (Principal Officer and Principal Professional and Technical Officer)

SCHEDULE 6

Grade 7 (Principal Professional and Technical Officer in Traffic and Development Control Policy Branch)

SCHEDULE 7

Professional and Technical Officers (PTO – SPTO) in Network Development and Business Support (AO – DP) in Northern Division

SCHEDULE 8

Professional and Technical Officers (PTO – SPTO) in Network Development and Business Support (AO – DP) in Western Division

SCHEDULE 9

Professional and Technical Officers (PTO – SPTO) in Network Development and Business Support (AO – DP) in Southern Division

SCHEDULE 10

Professional and Technical Officers (PTO – SPTO) and Admin Support (AA – DP) in Belfast North Section Office, Network Maintenance Eastern Division

Professional and Technical Officers (PTO – SPTO) and Admin Support (AA – DP) in Belfast South Section Office, Network Maintenance Eastern Division

Professional and Technical Officers (PTO – SPTO) and Admin Support (AA – DP) in TICC, Network Transport Telematics, Eastern Division

Professional and Technical Officers (PTO – SPTO) and Admin Support (AA – DP) in Annexe 6 & 7, Eastern Division HQ

SCHEDULE 11

Professional and Technical Officers (PTO – SPTO) and Admin Support (AA – DP) in Lisburn and Castlereagh Section Office, Network Maintenance Eastern Division

SCHEDULE 12

Professional and Technical Officers (PTO – SPTO) and Business Support (AO – DP) in Network Maintenance, Northern Division

SCHEDULE 13

Professional and Technical Officers (PTO – SPTO) and Executive Officer 1 / 2 (EOI / EOII) in Network Development Branch.

SCHEDULE 14

Professional and Technical Officers (HPTO – SPTO) and Business Support (EOII – DP) in Parking Enforcement

SCHEDULE 15

Professional and Technical Officers (HPTO – SPTO) and Business Support (EOII – DP) in Parking Enforcement

Control Sheet – DfI Roads Policy & Procedure Guide:**Title: RSPPG_F003 Delegation to Authorised Officers***Document History*

Version	Date	Author	Authorised by Document Control Panel Members	
			Name :	Signature
1	3/12/01	M Galbraith	R Wilson	
2	7/6/02	M Galbraith		
3	7/1/03	M Galbraith		
4	22/06/04	M Kingsbury		
5	17/08/05	M Glass		
6	06/02/06	M Glass		
7	06/03/06	M Glass		
8	22/01/07	D Millar		
9	07/08/07	D Millar	D Millar	
10	05/01/09	D Millar		
11	11/08/09	D Millar	D Millar	
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15	23/10/14	R Balfour	R Balfour	
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Overall Reasons for This Version

Version	Reasons
1	First issue of RsPPG
2	Second issue of RsPPG – first issue out of date
3	Third issue of RsPPG – second issue out of date
4	Fourth issue of RsPPG – third issue out of date
5	Fifth Issue of RsPPG – fourth issue out of date.
6	Sixth Issue of RsPPG - fifth issue out of date
7	Seventh issue of RsPPG – sixth issue out of date.
8	Eighth Issue of RsPPG – seventh issue out of date
9	Ninth Issue of RsPPG – eighth issue out of date
10	Tenth Issue of RsPPG – ninth issue out of date
11	Eleventh Issue of RsPPG – tenth issue out of date
12	Twelfth Issue of RsPPG – eleventh issue out of date
13	Thirteenth Issue of RsPPG – Twelfth issue out of date
14	Fourteenth Issue of RsPPG – Thirteenth Issue out of date
15	Fifteenth Issue of RsPPG – Fourteenth Issue out of date
16	Sixteenth Issue of RsPPG – Fifteenth Issue out of date
17	Seventeenth Issue of RsPPG – Sixteenth Issue out of date
18	Eighteenth issue of RsPPG - Seventeenth issue out of date

Revision Details

Version	Amendments